



# Anza Civic Improvement League

P.O. Box 391000 • Anza, CA 92539 • anzacivic@gmail.com

## RENTAL APPLICATION & AGREEMENT MINOR PARK, GAZEBO, AND SCHOOLHOUSE PATIO

Name of Event \_\_\_\_\_

Detailed Description of Event & All Activities \_\_\_\_\_

Date(s) \_\_\_\_\_ Time \_\_\_\_\_

Time \_\_\_\_\_

Applicant Name(s) \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Business or Organization Name (if applicable) \_\_\_\_\_

Email Address \_\_\_\_\_

### RENTAL PROCEDURE

1. Complete application and deliver with rental fee and deposit **at least 45 days prior to event date.**
2. The ACIL Board of Directors will review the application at their next monthly meeting. Meetings are held the first Saturday of each month at 9am in the Little Red Schoolhouse. ACIL will notify you if it is approved. Do not advertise the event until your application has been approved.
3. After approval, provide your certificate of insurance to ACIL **at least 14 days before the event.** Refer to item #5 on page 2 of this application for insurance requirements. The insurance coverage must include all activities that will take place during your event.

**Rental Fees: Gazebo or Patio \$ 35**

**Schoolhouse \$ 50**

**Park, including Gazebo & Patio \$150**

*~ Subject to change without notice ~*

**Security Deposit: Gazebo or Patio \$100**

**Park, including Gazebo & Patio \$300**

**Membership Credit:** Members may credit 100% of their current membership dues toward rental fees

Rental Fee:	\$ _____
Security Deposit:	\$ _____
Electricity (\$10/vendor):	\$ _____
Membership Credit:	(\$ _____)
<b>Total Enclosed</b>	<b>\$ _____</b>

Full deposit will be returned if no damages incurred and all event generated trash is removed.

Make check payable to "ACIL" and mail with application to:  
**ACIL, P.O.Box 391000, Anza, CA 92539**  
**OR deliver to Lorraine's Pet Supply**  
**56070 Highway 371, Anza, CA 92539**



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## MINOR PARK, GAZEBO, AND SCHOOLHOUSE PATIO TERMS & RULES OF USE

1. Renter shall dispose of all trash accumulated during their usage.
2. Renter shall leave the restrooms in a clean state. Gate valves are located on the exterior of each restroom. It is the responsibility of the renter to open the valves when the event starts and to close the valves after the event.
3. A refundable security deposit shall be required with all reservations. Any and all costs of clean-up, damage, lost or unreturned keys, broken lights, etc incurred by ACIL as a result of the event shall be withheld from the deposit. Extraordinary expenses due to damages or negligence will be invoiced separately and will be due and payable upon receipt.
4. The Wi-Fi Hotspot is provided free of charge. No password is required.
5. Renters are required to provide proof of liability insurance with a minimum of \$1,000,000 coverage with ***“Anza Civic Improvement League (ACIL), 56481 Highway 371, Anza CA 92539”*** indicated as the “additional insured”. Please contact us at [anzacivic@gmail.com](mailto:anzacivic@gmail.com) if you would like to receive a referral to insurance companies that may be able to provide this type of coverage.
6. Park renters expecting more than **75 guests** shall provide a sufficient number of portable toilets.
7. All park renters with vendors shall reimburse ACIL \$10 per vendor requesting use of electricity. Renter shall notify ACIL of electricity requirements at least **14 days in advance** of the event so we can accommodate for 120V or 220V, and assist with placement of such vendors within the park.
8. Park rental is usually from dawn to dusk. If you require interior band shell lighting, or event is extended after sunset or held after dark, exterior lighting must be coordinated with ACIL.
9. Renter(s), vendors, and their employees are responsible for complying with any and all applicable state and/or county laws and requirements.

I understand and acknowledge using the premises at my own risk, and agree not to sue and to indemnify, defend and hold Anza Civic Improvement League and all of their officers, directors and volunteers harmless against any and all losses, liabilities, damages, costs or other expenses or claims or counterclaims of third party persons, beneficiaries or entities arising from use of the facilities at Minor Park. This agreement is governed by the substantive laws of California. Any action relating to this agreement must be brought in federal or state court in California. Each party waives its right to jury trial for any dispute relating to this agreement. I further acknowledge that I have read and understand this agreement, and I accept and agree to all Terms & Rules of Use listed in this document. I understand that all applications are subject to review and approval by the Board of Directors.

Printed Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**In case of Emergency call “911”**

To report problems or concerns please call **Charles Cadwell (951) 330-8209** or **Tabitha (714)588-5291**  
or email [\*\*anzacivic@gmail.com\*\*](mailto:anzacivic@gmail.com)